

## UPGRADED JOB MATCH FUNCTIONALITY INFORMATION

1. SSAN entry can now be done with or without dashes.
2. Upon requesting an applicant from AFRISS, the applicant has been already qualified against all AFSCs that AFRS utilizes.

Oracle Applications

Job Match Form (RIC=61CDZ05)

SSAN: 535117369 Request Name: Kadie Hunter

Current Reservation: [ ] Options: [ ]

AFSC Preference 1st: [ ] 2nd: [ ] 3rd: [ ] 4th: [ ]

Aptitude Preference 1st: M 2nd: G 3rd: E 4th: A

Available From: [ ] Available To: [ ]

Match Reserve Cancel

☐ Show All & GTEP ☐ Show only GTEP ☐ Show only All

EAD Date	AFSC	Title	Options	#

AFSC Preference 1st Count: 0

Start Oracle Applications 1:24 PM

3. You now have the ability check an applicant's qualifications against an AFSC prior to running any Job Match. Enter an AFSC and click on the little question mark symbol next to that AFSC block. In this case, the disqualification window returns no information; thereby indicating the applicant is qualified for the AFSC.

The screenshot displays the Oracle Applications Job Match Form (RIC-61CD205) within a Microsoft Word window. The form includes fields for SSAN (535117369), Name (Kadie Hunter), and various preference blocks. A red circle highlights the question mark icon next to the AFSC Preference 1st block (3P031). A 'Disqualification Report' dialog box is open in the center, showing a list of results. The status bar at the bottom indicates 'FRM-40350: Query caused no records to be retrieved. Count: "0"'. The taskbar shows the Start button, Oracle Applications icon, and the Microsoft Word document window.

Document1 - Microsoft Word

Oracle Applications

File Edit View Action Edit Query Go Folder Special Help Window

S. M. m. L.

Job Match Form (RIC-61CD205)

SSAN 535117369 Request Name Kadie Hunter

Current Reservation Options

AFSC Preference 1st: 3P031 ? 2nd: ? 3rd: ? 4th: ?

Aptitude Preference 1st: M 2nd: G 3rd: E 4th: A

Available From: Available To:

Match Cancel

Disqualification Report

OK

FRM-40350: Query caused no records to be retrieved.  
Count: "0"

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Start Oracle Applications Document1 - Microsoft Word 1:26 PM

4. When the disqualification window returns information as in this case, it is indicating the reasons why the applicant is not qualified for the AFSC.

The screenshot displays the Oracle Applications Job Match Form (RIC-61CDZ05) with a disqualification report window open. The main form contains the following fields:

- SSAN: 535117369
- Name: Kadie
- Hunter
- Current Reservation: [Empty]
- AFSC Preference 1st: 9TG69
- AFSC Preference 2nd: [Empty]
- AFSC Preference 3rd: [Empty]
- AFSC Preference 4th: [Empty]
- Aptitude Preference 1st: M
- Aptitude Preference 2nd: G
- Aptitude Preference 3rd: E
- Aptitude Preference 4th: A
- Available From: [Empty]
- Available To: [Empty]
- Match button
- Radio buttons: Show AI & GTEP, Show Sensitive job code required
- Table with columns: EAD Date, AFSC, Options, #
- Count: \*2

The disqualification report window shows the following information:

- Required general score: 69, candidate score: 48
- Sensitive job code required
- OK button

The taskbar at the bottom shows the Start button, Oracle Applications icon, and Document1 - Microsoft Word. The system clock indicates 1:27 PM.

5. In the below window you can see that the pick list area no longer has blocks to “X” when selecting the AFSC you wish to reserve. You can now simply scroll down to the AFSC you want, highlight it, and then click on the Reserve button to reserve the job.

6. The next three snapshots show the Job Match pick list in its three various stages of query capability: AI and GTEP, GTEP only, and AI only. It is important to note that under the old functionality it was required that you requery the applicant each time. The below three displays were accomplished by only selecting the desired radio button without requerying the applicant.

### AI and GTEP

**Job Match Form (RIC-61CDZ05)**

SSAN: 535117369    Request    Name: Kadie Hunter    Hunter

Current Reservation: [ ] [ ] [ ] [ ]    Options

AFSC Preference 1st: [ ] [?]    2nd: [ ] [?]    3rd: [ ] [?]    4th: [ ] [?]

Aptitude Preference 1st: M    2nd: A    3rd: G    4th: E

Available From: 01-MAY-2002    Available To: 30-SEP-2002

[ Match ]    [ Reserve ]    [ Cancel ]

☒ Show AI & GTEP    ☐ Show only GTEP    ☐ Show only AI

EAD Date	AFSC	Title	Options	#
07-MAY-2002	2A632	AEROSPACE GROUND EQPMT APPRENTICE	U,R,I	1
23-JUL-2002	3E431	UTILITIES SYS APPRENTICE	H,V,M,R	3
20-AUG-2002	9TM38	BASIC AIRMAN MECHANICAL (M38)	H	1
03-SEP-2002	2A634	AIRCRAFT FUEL SYS APPRENTICE	M,R,J	2
17-SEP-2002	9TM44	BASIC AIRMAN MECHANICAL (M44)	H,X,W,R,C	3
24-SEP-2002	2A636	AIRCRAFT ELECTRICAL & ENVIRONMENTAL SYS A	K,V,I	1

Enter value for Ead Date  
Count: "6"

GTEP Only

Document1 - Microsoft Word

Oracle Applications

Job Match Form (RIC=61CDZ0S)

SSAN 535117369 Request Name Kadie Hunter

Current Reservation

AFSC Preference 1st: 2nd: 3rd: 4th:

Aptitude Preference 1st: M 2nd: A 3rd: G 4th: E

Available From: 01-MAY-2002 Available To: 30-SEP-2002

Match Reserve Cancel

☐ Show AI & GTEP ☒ Show only GTEP ☐ Show only AI

EAD Date	AFSC	Title	Options	#
07-MAY-2002	2A632	AEROSPACE GROUND EQPMT APPRENTICE	U,R,I	1
23-JUL-2002	3E431	UTILITIES SYS APPRENTICE	H,V,M,R	3
03-SEP-2002	2A634	AIRCRAFT FUEL SYS APPRENTICE	M,R,J	2
24-SEP-2002	2A636	AIRCRAFT ELECTRICAL & ENVIRONMENTAL SYS A	K,V,I	1

Enter value for Ead Date  
Count: \*4

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Start Oracle Applications Document1 - Microsoft Word 1:28 PM

AI Only

Document1 - Microsoft Word

File Edit View Oracle Applications Action Edit Query Go Folder Special Help Window

S. M. m. L.

Job Match Form (RIC=61CDZ0S)

SSAN 535117369 Request Name Kadie Hunter

Current Reservation Options

AFSC Preference 1st: 2nd: 3rd: 4th:

Aptitude Preference 1st: M 2nd: A 3rd: G 4th: E

Available From: 01-MAY-2002 Available To: 30-SEP-2002

Match Reserve Cancel

☐ Show AI & GTEP ☐ Show only GTEP ☒ Show only AI

EAD Date	AFSC	Title	Options	#
20-AUG-2002	9TM38	BASIC AIRMAN MECHANICAL (M38)	H	1
17-SEP-2002	9TM44	BASIC AIRMAN MECHANICAL (M44)	H,X,W,R,C	3

Enter value for Ead Date  
Count: "2"

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Start Oracle Applications Document1 - Microsoft Word 1:28 PM

7. Below snapshot displays a reserved applicant who has available job options. This is known by the fact that the Options button to the right of the reservation information line is highlighted.

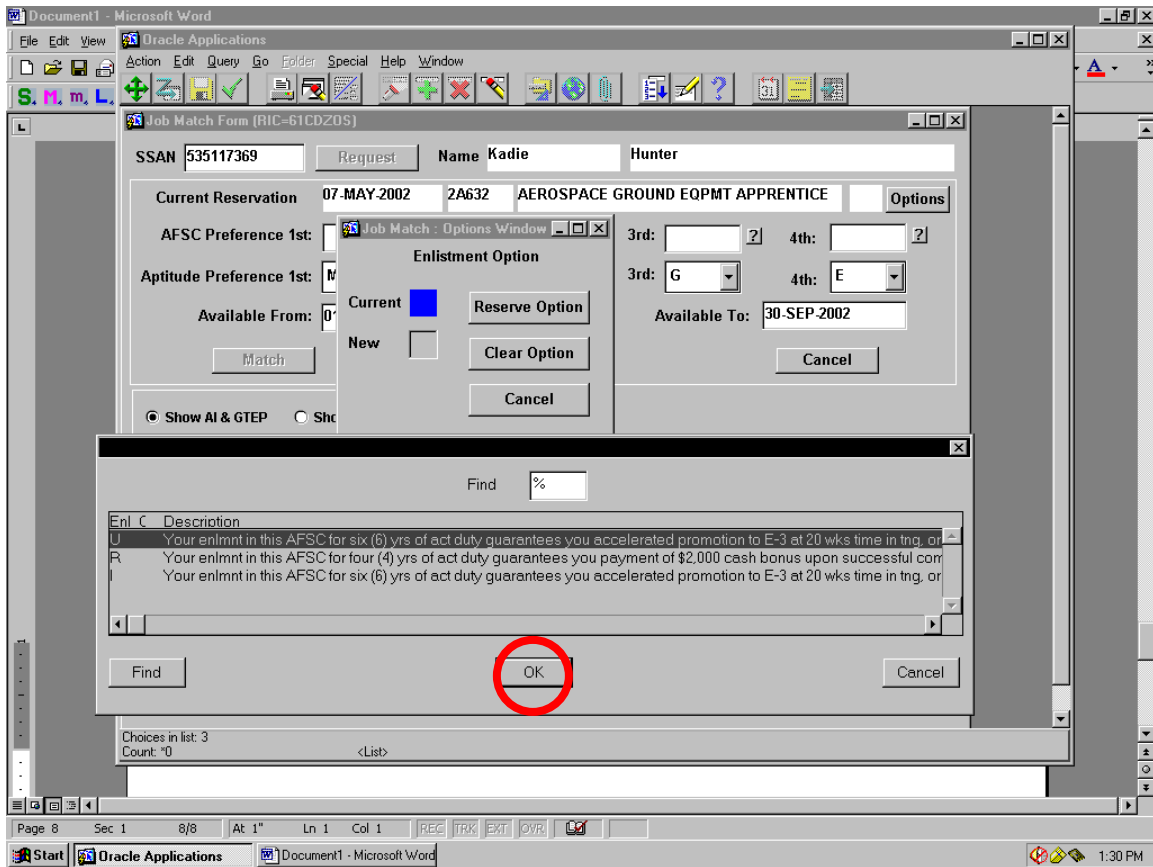
The screenshot shows the Oracle Applications Job Match Form (RIC-61CDZ05) window. The form contains the following information:

- SSAN:** 535117369
- Name:** Kadie Hunter
- Current Reservation:** 07-MAY-2002, 2A632, AEROSPACE GROUND EQPMT APPRENTICE
- AFSC Preference 1st:** [?] 2nd: [?] 3rd: [?] 4th: [?]
- Aptitude Preference 1st:** M 2nd: A 3rd: G 4th: E
- Available From:** 01-MAY-2002
- Available To:** 30-SEP-2002
- Buttons:** Match, Reserve, Cancel
- Radio Buttons:** ☒ Show AI & GTEP, ☐ Show only GTEP, ☐ Show only AI
- Table:** A table with 5 columns: EAD Date, AFSC, Title, Options, and #. The first row is highlighted in blue.
- Status:** Reserve Complete, Count: 0

The 'Options' button is circled in red, indicating that the applicant has available job options.

8. The below snapshot displays the new Option functionality. Upon clicking the Option button, two windows appear: Option Descriptions and the Enlistment Options reserve/clear/cancel window.

9. Select the desired option and click OK.



10. The selected option will appear in the “New” block. If this is the desired option, click on the Reserve Option button.

The screenshot shows the Oracle Applications Job Match Form (RIC-61CDZ05) with a red circle highlighting the 'New' button in the 'Enlistment Option' dialog box. The form includes fields for SSAN (535117369), Name (Kadie Hunter), Current Reservation (07-MAY-2002), AFSC Preference 1st, and Aptitude Preference 1st. The 'Enlistment Option' dialog box has a 'Current' button highlighted with a red circle, and a 'New' button also highlighted with a red circle. The 'Available From' field is set to 07-MAY-2002, and the 'Available To' field is set to 30-SEP-2002. The 'Enlistment Option' dialog box also has a 'Cancel' button.

11. Window now displays the Option loaded to the applicant.

Document1 - Microsoft Word

Oracle Applications

Action Edit Query Go Folder Special Help Window

S. M. L.

Job Match Form (RIC=61CDZ0S)

SSAN 535117369 Request Name Kadie Hunter

Current Reservation 07-MAY-2002 2A632 AEROSPACE GROUND EQPMT APPRENTICE U Options

AFSC Preference 1st: 2nd: 3rd: 4th:

Aptitude Preference 1st: M 2nd: A 3rd: G 4th: E

Available From: 01-MAY-2002 Available To: 30-SEP-2002

Match Reserve Cancel

☒ Show AI & GTEP ☐ Show only GTEP ☐ Show only AI

EAD Date	AFSC	Title	Options	#

Enter value for SSAN  
Count: 0

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Start Oracle Applications Document1 - Microsoft Word 1:30 PM

12. When it becomes necessary to change an Option, click on the Option button and the two previously mentioned windows appear with the currently reserved Option displayed in the Current block. Highlight the new Option and click the OK button.

The screenshot displays the 'Job Match Form (RIC-61CDZ0S)' and the 'Job Match : Options Window'.

**Job Match Form (RIC-61CDZ0S) Fields:**

- SSAN: 535117369
- Name: Kadie
- Hunter: Hunter
- Current Reservation: 07-MAY-2002 2A632 AEROSPACE GROUND EQPMT APPRENTICE U
- AFSC Preference 1st: [Blank]
- Aptitude Preference 1st: [Blank]
- Available From: 01-SEP-2002
- Buttons: Request, Match, Reserve Option, Clear Option, Cancel

**Job Match : Options Window:**

- Enlistment Option: Current (highlighted), New
- 3rd: G, 4th: E
- Available To: 30-SEP-2002
- Buttons: Reserve Option, Clear Option, Cancel

**Options Window List:**

Enl	C	Description
U		Your enlmt in this AFSC for six (6) yrs of act duty guarantees you accelerated promotion to E-3 at 20 wks time in tng. or upon
R		Your enlmt in this AFSC for four (4) yrs of act duty guarantees you payment of \$2,000 cash bonus upon successful compl of
		Your enlmt in this AFSC for six (6) yrs of act duty guarantees you accelerated promotion to E-3 at 20 wks time in tng. or upon

**Buttons:** Find, OK (highlighted), Cancel

**Footer:** Choices in list: 3, Count: 0, <List>

13. Selecting the new Option will place it in the new block and still show you the old Option in the Current block. If this change is what is wanted, click on the Reserve Option button to enable the Option change.

The screenshot shows the Oracle Applications Job Match Form (RIC=61CDZ05) with the Job Match : Options Window open. The form displays the following information:

- SSAN: 535117369
- Request: Kadie
- Name: Hunter
- Current Reservation: 07-MAY-2002 2A632 AEROSPACE GROUND EQPMT APPRENTICE U
- AFSC Preference 1st: [blank]
- Aptitude Preference 1st: M
- Available From: 07-MAY-2002
- Match button
- 3rd: G
- 4th: E
- Available To: 30-SEP-2002
- Cancel button

The Job Match : Options Window is open, showing the following options:

- Enlistment Option
- Current: [checked]
- New: [unchecked]
- Reserve Option button
- Clear Option button
- Cancel button

The 'New' checkbox is circled in red, and the 'Reserve Option' button is highlighted. The background form shows a table with columns: EAD Date, AFSC, Options, and #. The table is currently empty.

14. Applicant now displays the updated/changed Option.

Document1 - Microsoft Word

Oracle Applications

File Edit View Action Edit Query Go Folder Special Help Window

S. M. L.

Job Match Form (RIC=61CDZ0S)

SSAN 535117369 Request Name Kadie Hunter

Current Reservation 07-MAY-2002 2A632 AEROSPACE GROUND EQPMT APPRENTICE I Options

AFSC Preference 1st: 2nd: 3rd: 4th:

Aptitude Preference 1st: M 2nd: A 3rd: G 4th: E

Available From: 01-MAY-2002 Available To: 30-SEP-2002

Match Reserve Cancel

☒ Show AI & GTEP ☐ Show only GTEP ☐ Show only AI

EAD Date	AFSC	Title	Options	#

Enter value for SSAN  
Count: 0

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Start Oracle Applications Document1 - Microsoft Word 1:31 PM

Document1 - Microsoft Word

File Edit View

Action Edit Query Go Editor Special Help Window

Job Match Form (RIC-61CDZ05)

SSAN 535117369 Request Name Kadie Hunter

Current Reservation 03-SEP-2002 2A634 AIRCRAFT FUEL SYS APPRENTICE Options

AFSC Preference 1st: 9TG69 2nd: 3rd: 4th:

Aptitude Preference 1st: M 2nd: A 3rd: G 4th: E

Available From: 01-MAY-2002 Available To: 30-SEP-2002

Disqualification Report

Required general score: 69, candidate score: 48

Sensitive job code required

OK

Cancel

Show AI & GTEP Show Sensitive Job Codes

EAD Date	AFSC	Options	#

Count: \*2

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Start Oracle Applications Document1 - Microsoft Word

1:32 PM